



Property Maintenance Worker - 35 hours per week (8 week Contract) \$19/hour

Eligibility: To be eligible to apply for this position you must be between the ages of 15-30 inclusive, Canadian citizen/permanent resident/refugee status, and legally entitled to work in Canada. This complies with the Canada Summer Jobs Grant guidelines.

Summary: The Property Maintenance Worker is responsible for ensuring all facilities and grounds are well-maintained, safe, and operating efficiently. This role oversees preventative maintenance, repairs, groundskeeping, cleaning operations, and facility improvement projects, including renovations and remodelling.

Skills & Expectations:

- The Individual will need to be detail oriented with a proactive approach to maintenance
- Ability to work independently & schedule and accomplish tasks in a timely manner
- Reliable, flexible, and committed to maintaining a safe environment
- Previous experience in property maintenance, facilities management, or a related field
- Working knowledge of building systems (electrical, plumbing, HVAC, etc.)
- Basic understanding of construction, renovation, and project management processes
- Combination of indoor and outdoor work in varying weather conditions
- Require lifting, climbing, and use of maintenance tools and equipment
- Have a Personal Commitment to the Values of the Local Church
- Be willing to comply with the Vision, Values, Mission & Statement of Faith of Generations Church
- Willing to work Sunday through Saturday and flexible to the needs of the position

**Generations Church West Brant is a faith based organization. As such, employees are expected to have a personal statement of faith that aligns with our Mission, Values and Vision.

Responsibilities:

A. Facility Maintenance & Operations

- Oversee all aspects of facility upkeep to ensure a safe, clean, and functional environment
- Perform and coordinate preventative maintenance on building systems (HVAC, electrical, plumbing, etc.)
- Respond promptly to maintenance requests and complete necessary repairs
- Conduct regular inspections to identify and address maintenance needs or safety concerns
- Maintain accurate records of maintenance schedules, repairs, and inspections

B. Groundskeeping & Cleaning Operations

- Perform seasonal maintenance tasks (e.g., sidewalk sweeping, lawn care, landscaping)
- Manage inventory and ordering of cleaning and maintenance supplies
- Ensure proper use, storage, and maintenance of equipment and materials

C. Construction projects & Facility Improvements

- Assist in planning, budgeting, and executing construction and improvement projects
- Monitor project progress to ensure work is completed on time, within budget, and to quality standards
- Ensure compliance with safety regulations and building codes during all projects

D. Attend and participate in weekly staff meetings and one-on-one mentoring sessions